Bomere and the XI Towns Federation Knowledge Organiser - Computing

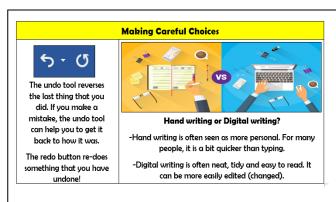
Topic: Creating Media—Digital Writing

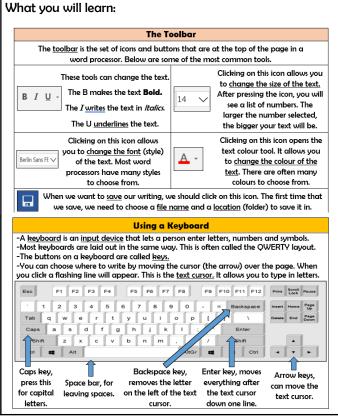
Class/Year Groups: Rabbits

Term: Summer

What you already know?

This unit progresses the learners' knowledge and understanding of using computers to create and manipulate digital content, focussing on using a word processor. The learners will develop their ability to find and use the keys on a keyboard in order to create digital content. The learners are then introduced to manipulating the resulting text, making cosmetic changes, and justifying their reason for making these changes.





Vocabulary: Word processor A program that allows a user to create and edit text Text A group of letters or words that can be typed and read. Font The way text looks. This can be the style or size. Keyboard An input device that lets a person enter letters, numbers and symbols. Text cursor The cursor tells the person using the computer where they are typing things on the screen Enter Enter key is also called the return key. It is used to move to the next line. Space bar The long bar below the letter keys that you press in order to make a space between words Toolbar A set of icons/buttons that are at the top of the page in a word processor		
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National Curriculum Objectives:

- Use technology purposefully to create, organise, store, manipulate, and retrieve digital content
- Use technology safely and respectfully, keeping personal information private

